

**Abdominal Radiology Course 2012**  
**March 25-30, 2012**  
**Scottsdale, Arizona**

**Abstract Submission Guidelines**

**Submission Deadline: Monday, October 3rd, 2011, Midnight EST**

1. At least one author must be an SUR, SGR, ESUR or ESGAR member. There is one exception to this rule. For SGR abstract submissions, non-members can submit abstracts with a recommendation from a Society member. This recommendation must be stated in a letter, which is sent at the same time that the abstract is submitted online. This letter can be emailed to [arc@meetingmanagers.com](mailto:arc@meetingmanagers.com). Please also note that priority will be given to work that has not been presented at a prior meeting. Papers or posters previously presented or published are not eligible for SGR paper or poster awards.
2. Abstracts for papers and posters should be limited to 200 words and divided into four paragraphs with the following headings:
  - Purpose
  - Materials and Methods
  - Results (including statistical significance when needed)
  - Conclusions (including clinical relevance)
3. **NEW!** All posters must be in electronic format. Please carefully review the poster guidelines prior to submitting your abstract to ensure that you can meet the requirements. Electronic Posters will be available for viewing Sunday, March 25 – Friday, March 30. **Note that all electronic posters will be posted on the meeting website. By submitting your abstract, you are confirming your consent to allow the SGR and SUR to post your electronic exhibit online in PDF format. [Click here to view the Electronic Poster Guidelines](#)**
4. Hard copy submission will not be accepted. Click the link below to submit your abstract online. You will receive an e-confirmation letter once your abstract has been submitted. You may revisit the site as many times as needed to revise information and add additional submissions prior to the deadline.
5. Presenting Authors will be notified via email by November 18, 2011, of the selections made for the program. Selected abstracts will also be posted on the SGR and SUR websites by this date as well. Please note that only the Presenting Author will receive official correspondence concerning the abstract.
6. Papers accepted for presentation will have a strict time limit of 7 minutes for presentation and 3 minutes for discussion.
7. If you have any questions or concerns regarding the scientific content of your abstract, or any of the terms or designations on the following forms, please contact the management office at [arc@meetingmanagers.com](mailto:arc@meetingmanagers.com).
8. For direct technical questions, or questions regarding abstract submissions, please use the email support form on the top menu bar on each page.